

AN ENGLISH  
EDUCATION,  
A BILINGUAL  
FUTURE



UNE  
EDUCATION  
EN ANGLAIS,  
UN AVENIR  
BILINGUE

Amount paid *72.00*

OCT 17 2019

OK  
KW

**TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - \*\*\*FOR COMMISSIONERS ONLY\*\*\***

NAME	BOBBY PELLERIN		JOB TITLE	Commissioner		MONTH		July								
						YEAR		2019								
EMPLOYEE NO.			GENERAL EXPENSES			PROFESSIONAL IMPROVEMENT										
DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION NATURE OF BUSINESS	302 TRAVEL Standing Committee		302 MEALS	302 OTHER	302 TRAVEL PIC		812 CONFERENCES	302 LODGING		302 MEALS		302 OTHER	
	FROM	TO		KM	AMOUNT			#	COST	COST	KM	AMOUNT	COST	DAYS	AMOUNT	#
2019-07-04	Home	Rosemere	Selection Committee	150	72.00											
ENTERED OCT 07 2019																
<p>RECU - RECEIVED FINANCE OCT - 4 2019 C.S. SIR WILFRID LAURIER SIR WILFRID LAURIER S.B.</p>																
<b>GRAND TOTAL</b>			\$	72.00	150	\$	72.00	\$	-	\$	-	\$	-	\$	-	\$

BUDGET CODES			IMPORTANT		REQUESTED BY:
TRAVEL	\$ 72.00	203- 1- 51110 - 302	<ul style="list-style-type: none"> <li>Kilometers are calculated at \$0.45/km.</li> <li>Attach ORIGINAL receipts to this form.</li> <li>This form must be signed by claimant and duly approved.</li> <li>Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay.</li> <li>Please complete this form electronically. This form is available on the Portal.</li> </ul>	<p>_____</p>	
MEALS	\$ -	203- 1- 51110 - 302			
OTHER	\$ -	203- 1- 51110 - 302			
		XXX			
		XXX			
PIC - TRAVEL	\$ -	203- 1- 55500 - 302			
PIC-CONFERNCES	\$ -	203- 1- 55500 - 812			
PIC -LODGING	\$ -	203- 1- 55500 - 302			
PIC - MEALS	\$ -	203- 1- 55500 - 302			
PIC - OTHER	\$ -	203- 1- 55500 - 302			
*ADVANCE		000-1-01503-000			
TOTAL	\$ 72.00				

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**TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - \*\*\*FOR COMMISSIONERS ONLY\*\*\***

NAME	BOBBY PELLERIN		JOB TITLE	Commissioner		MONTH		YEAR		Oct / NOV									
						2019		2019											
EMPLOYEE NO.	[REDACTED]		GENERAL EXPENSES			PROFESSIONAL IMPROVEMENT													
DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committee		302 MEALS		302 OTHER		302 TRAVEL PIC		812 CONFERENCES		302 LODGING		302 MEALS		302 OTHER	
	FROM	TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	DAYS	AMOUNT	#	COST	COST			
2019-10-03	Home	Rosemere	Parent committee	148	71.04														
2019-11-01	Home	Boucherville	QESBA PD						142	68.16			1	189.22					
<b>GRAND TOTAL</b>				\$	328.42	148	\$ 71.04	\$ -	\$ -	142	\$ 68.16	\$ -	\$ 189.22	\$ -	\$ -				

BUDGET CODES		
TRAVEL	\$ B	203- 1- 51110 - 302
MEALS	\$	203- 1- 51110 - 302
OTHER LODGING	\$ 189.22	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	\$	203- 1- 55500 - 302
PIC - CONFERENCES	\$	203- 1- 55500 - 812
PIC - LODGING	\$	203- 1- 55500 - 302
PIC - MEALS	\$ -	203- 1- 55500 - 302
PIC - OTHER	\$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
<b>TOTAL</b>	\$ 328.42	

**IMPORTANT**

- Kilometers are calculated at \$0.49/km
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay.
- Please complete this form electronically. This form is available on the Portal.

**REQUESTED BY:**

NAME OF CLAIMANT

**APPROVED BY:**

NAME

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**TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - \*\*\*FOR COMMISSIONERS ONLY\*\*\***

NAME	BOBBY PELLERIN		JOB TITLE	Commissioner		MONTH		Nov												
						YEAR		2019												
EMPLOYEE NO.			GENERAL EXPENSES					PROFESSIONAL IMPROVEMENT												
DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committees		302 MEALS		302 OTHER		302 TRAVEL PIC		812 CONFERENCES		302 LODGING		302 MEALS		302 OTHER		
	FROM	TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	DAYS	AMOUNT	#	COST	COST				
2019-11-07	Home	Rosemere	Parent committee	148	71.04															
<b>GRAND TOTAL</b>				\$	71.04	148	\$	71.04	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

BUDGET CODES		
TRAVEL	\$ 71.04	203-1-51110-302
MEALS	\$ -	203-1-51110-302
OTHER	\$ -	203-1-51110-302
	XXX	
	XXX	
PIC - TRAVEL	\$ -	203-1-55500-302
PIC-CONFERNCES	\$ -	203-1-55500-812
PIC -LODGING	\$ -	203-1-55500-302
PIC - MEALS	\$ -	203-1-55500-302
PIC - OTHER	\$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
<b>TOTAL</b>	\$ 71.04	

**IMPORTANT**

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- Please complete this form electronically. This form is available on the Portal.

**REQUESTED BY:**

NAME: \_\_\_\_\_

APPROVED: \_\_\_\_\_