

AN ENGLISH
EDUCATION,
A BILINGUAL
FUTURE



UNE
ÉDUCATION
EN ANGLAIS
UN AVENIR
BILINGUE

Amount paid 119.71

Revised 08/03/01

MAR 17 2019

OK
KV

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

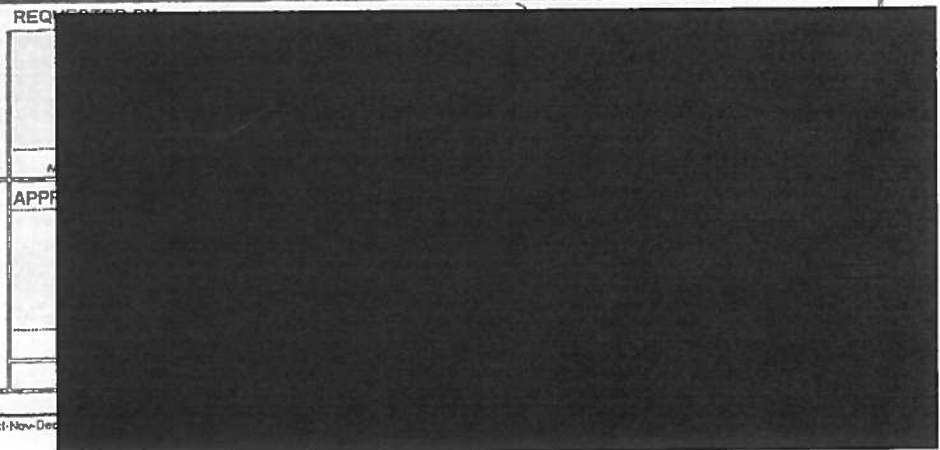
NAME	JOB TITLE		Commissioner		MONTH		October, November & December								
			James Di Sano		YEAR		2018								
EMPLOYEE NO.	GENERAL EXPENSES				PROFESSIONAL IMPROVEMENT										
	DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Blending Commutes	302 MEALS	302 OTHER	302 TRAVEL PIC	B12 CONFERENCES	302 LODGING	302 MEALS	302 OTHER			
FROM		TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	#	COST	COST	
2018-10-25	Home	Laval Junior	Open House/SWLSB Rep.	8	3.74	✓									
2018-11-04	Home	Board	Caucus Meeting	10	4.85	✓									
2018-11-04	Board	Laval CityHall	Wreath Laying Ceremony	14	6.72	✓									
2018-11-09	Home	Laval Junior	Fundraiser/Comedy Night	8	3.74	✓									
2018-11-12	Home	Souvenir ES	Visit/Meet with Staff	12	5.95	✓									
2018-11-12	Souvenir	JFK ES	Visit/Meet with Staff	13	3.00	✓									
2018-11-12	JFK	Laval Senior	Visit/Meet with Staff	1	3.00	✓									
2018-11-12	LSA	Laval Junior	Visit/Meet with Staff	1	3.00	✓									
2018-11-19	Home	Laval Junior	Kindergarden Info Session	8	3.74	✓									
2018-11-20	Home	Laval Junior	LJA Governing Board	8	3.74	✓									
2018-12-01	Home		QESBA Meeting						50	24.00	✓				
2018-12-01		Home	Return Home						50	24.00	✓				
2018-12-16	Home	JFK	Holiday Movie/ Santa	10	4.75	✓									
2018-12-21	Home	Laval Junior	Community Breakfast	8	3.74	✓									
2018-11-14	Home	Board	Pedagogical Meeting	10	4.85	✓									
2018-11-21	Home	Board	PC & Corporate Meeting	10	4.85	✓									
2018-11-28	Home	Board	Exec. & Council Meeting	10	4.85	✓									
2018-12-05	Home	Board	Corporate Meeting	10	4.85	✓									
2018-12-12	Home	Board	Exec. & Council Meeting	10	4.85	✓									
GRAND TOTAL				\$	122.23	142	\$ 74.23	\$ -	\$ -	100	\$ 48.00	\$ -	\$ -	\$ -	\$ -

ENTERED FEB 22 2019

DECL
REC'D
FEB
SIP
MAY 17 2019

BUDGET CODES		
TRAVEL	\$ 119.71	203-1-51110-302
MEALS	\$ -	203-1-51110-302
OTHER	\$ -	203-1-51110-302
	xxx	
	xxx	
PIC - TRAVEL	\$ -	203-1-55500-302
PIC-CONFERNCES	\$ -	203-1-55500-812
PIC -LODGING	\$ -	203-1-55500-302
PIC - MEALS	\$ -	203-1-55500-302
PIC - OTHER	\$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
TOTAL	\$ 119.71	122.23

Kilometers are calculated at 30.48/km
Attach ORIGINAL receipts to this form.
This form must be signed by claimant and duly approved.
Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay.
Please complete this form electronically. This form is available on the Portal.



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BILINGUE

Amount paid 49.54

Revised 08/02/01

MAR 10 2019 31.99 SK

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME		JOB TITLE		MONTH											
James Di Sano		Commissioner		January											
DATE		YEAR													
011-01-01		2019													
			GENERAL EXPENSES			PROFESSIONAL IMPROVEMENT									
DATE (Y-Mth-Day)	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committees		302 MEALS	302 OTHER	302 TRAVEL PIC		812 CONFERENCES	302 LODGING		302 MEALS		302 OTHER
	FROM	TO		KM	AMOUNT			#	KM		AMOUNT	COST	# DAYS	AMOUNT	
118-01-09	Home	Board	Pedagogical Meeting	10	4.85	✓									
118-01-15	Home	Board	SEAC Meeting	10	4.85	✓									
118-01-16	Home	Board	Corporate Meeting	10	4.85	✓									
118-01-19	Home	Board	Council Team Building	10	4.85	✓									
118-01-21	Home	LSA	LSA Townhall	9	4.37	✓									
118-01-23	Home	Board	Exec. & Council Meeting	10	4.85	✓									
118-01-24	Home		SWLSB Foundation Gala	11	5.38	✓									
118-01-27	Home		JFK student fundraiser	9	4.27	✓									
118-01-27	Home		Interview with Newspaper	7	3.17	✓									
118-01-28	Home	LJA	LJA Governing Board	8	3.74	✓									
118-01-29	Home	LSA	LSA Open House	9	4.37	✓									
GRAND TOTAL					\$ 49.54	103	\$ 49.54		\$ -		\$ -		\$ -		\$ -

ENTERED FEB 22 2019

COLLECTION ENTERED FEB 27 2019

REC'D - RECEIVED
FINANCE

FEB 27 2019

C.S. SIBRETT
SIBRETT & SIBRETT
SIBRETT & SIBRETT
LAURIER S.B.

31.99

BUDGET CODES		
AVEL	\$ 48.54	203- 1- 51110 - 302
ALS	\$ -	203- 1- 51110 - 302
HER	\$ -	203- 1- 51110 - 302
	XXX	
	XXX	
- TRAVEL	\$ -	203- 1- 55500 - 302
- CONFERNCES	\$ -	203- 1- 55500 - 812
- LODGING	\$ -	203- 1- 55500 - 302
- MEALS	\$ -	203- 1- 55500 - 302
- OTHER	\$ -	203- 1- 55500 - 302
IVANCE		000-1-01603-000
TAL	\$ 49.54	

---SCHEDULE---
 * Kilometers are calculated at \$0.48/km.
 * Attach ORIGINAL receipts to this form.
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REQUESTED BY:
 [Redacted Signature]

XXXV : 31.99

AN ENGLISH
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UNE
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UN AVENIR
BILINGUE

Amount paid 103.52 *OK KW*

Revised 08/03/01

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - *FOR COMMISSIONERS ONLY*****

NAME	JOB TITLE		Commissioner		MONTH	February & March & April													
			YEAR	2019															
EMPLOYEE NO.	GENERAL EXPENSES				PROFESSIONAL IMPROVEMENT														
DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	301 TRAVEL Standing Committee		302 MEALS		302 OTHER		302 TRAVEL PIC		812 CONFERENCES		302 LODGING		302 MEALS		302 OTHER	
	FROM	TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	#DAYS	AMOUNT	#	COST	COST			
2019-02-08	Home	LSA	Pasta Night Fundraiser	9	4.37	✓													
2019-02-12	Home		CSDL Foundation Supper	7	3.46	✓													
2019-02-19	Home	Board	SEAC Meeting	10	4.85	✓													
2019-02-23	Home		SWLSB Foundation Draw	8	3.98	✓													
2019-02-25	Home	LJA	Sport-Etudes Info Session	8	3.74	✓													
2019-02-26	Home	LSA	LSA GB Meeting	9	4.37	✓													
2019-02-28	Home	LJA	LJA Parent Teacher Night	8	3.74	✓													
2019-03-20	Home	Souvenir	Souvenir GB	12	5.95	✓													
2019-03-26	Home	LSA	Wurd Up Literacy/LSA GB	9	4.37	✓													
2019-03-28	Home	JFK	Health Soiree	10	4.75	✓													
2019-03-30	Home	JFK	Volunteer to decorate	10	4.75	✓													
2019-04-04	Home	JFK	JFK GB	10	4.75	✓													
2019-04-13	Home		SWLSB Representative	21	9.94	✓			20.00										
2019-04-13	Home		SWLSB Rep. Parking																
2019-04-15	Home	LSA	Ted X Youth Laval	9	4.37	✓													
2019-04-25	Home	LJA	ACR Laval Squadron	8	3.74	✓													
2019-04-28	Home		event-SWLSB Rep.	17	8.02	✓													
2019-04-29	Home	LSA	LSA GB Meeting	9	4.37	✓													
GRAND TOTAL					\$ 103.52	174	\$ 83.52	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ENTERED MAY 2 2019

REC'D - RECEIVED
FINANCE

16 2019
JFK
B

BUDGET CODES		REVISION
TRAVEL	\$ ✓ 83.52	203-1-51110-302
MEALS	\$ -	203-1-51110-302
OTHER	\$ ✓ 20.00	203-1-51110-302
	XXX	
	XXX	
PIC - TRAVEL	\$ -	203-1-55500-302
PIC - CONFERENCES	\$ -	203-1-55500-812
PIC - LODGING	\$ -	203-1-55500-302
PIC - MEALS	\$ -	203-1-55500-302
PIC - OTHER	\$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
TOTAL	\$ ✓ 103.52	

0 Kilometers are calculated at \$0.48/km
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