



TRAVEL & REPRESENTATION EXPENSES CLAIMFORM - *FOR COMMISSIONERS ONLY*****

NAME	LOCATION		DESCRIPTION IN NATURE OF BUSINESS	302 TRAVEL Standing Commissions		302 MEALS	302 OTHER	302 TRAVEL PIC		812 CONFERENCES	302 LODGING		302 MEALS	302 OTHER
				KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	#	AMOUNT	#
Merle Parkinson	Rawdon	Rosemere	special council	130	62.40									
	Rawdon	Rosemere		130	62.40									
	Rawdon	laval		145	69.60									
	Rawdon	laval		145	69.60									
	Rawdon	Rosemere	corp committee	130	62.40									
	Rawdon	laval		144	69.12									
	Rawdon	Rosemere		130	62.40									
	Rawdon	Rosemere	council	130	62.40									
GRAND TOTAL				\$ 527.52	1099	\$ 520.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

RECEIVED
 FINANCE
 SEP 22 2014
 ENTERED OCT 1 - 2014
 Amount paid 520.32.
 OCT - 9 2014
 Initials: [Signature]

BUDGET CODES		AMOUNT	DESCRIPTION
TRAVEL	520.32	\$ 527.52	203-1-51110-302
MEALS		\$ -	203-1-51110-302
OTHER		\$ -	203-1-51110-302
	xxx		
	xxx		
PIC - TRAVEL		\$ -	203-1-55500-302
PIC - CONFERENCES		\$ -	203-1-55500-812
PIC - LODGING		\$ -	203-1-55500-202
PIC - MEALS		\$ -	203-1-55500-302
PIC - OTHER		\$ -	203-1-55500-302
*ADVANCE			000-1-01503-000
TOTAL	527.52	\$ 520.32	

IMPORTANT

1- Attach original receipts to this form
 2- The form must be signed by claimant and duly approved
 3- Kilometres are calculated at \$0.45/km for first 5,000 kms and \$0.45 for each additional kilometre as of March 1st, 2006

Do not write in this area

REQUESTED BY: [Redacted]

*Note: If advance has been received and total is negative, this amount is to be reimbursed to the School Board.

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Merle Parkinson			JOB TITLE	Commissioner			MONTH	October										
EMPLOYEE NO.								YEAR	2014										
				GENERAL EXPENSES					PROFESSIONAL IMPROVEMENT										
DATE (Day/Mth/Yr) (00/00/00)	LOC/TION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL <small>Standing Commissions</small>		302 MEALS		302 OTHER		302 TRAVEL PIC		812 CONFERENCES		302 LODGING		302 MEALS		302 OTHER	
	FROM	TO		KM	AMOUNT	#	COST	COST	COST	KM	AMOUNT	COST	COST	AMOUNT	#	COST	COST		
25/10/14	Rawdon	Joliette	JHS Grad	60	28.80														
31/10/14	Rawdon	Rosemere	interview	130	62.40														
GRAND TOTAL					\$	91.20	190	\$	91.20	\$	-	\$	-	\$	-	\$	-	\$	-

REQD - RECEIVED
FINANCE
 NOV 05 2014
 C.S. SIMON-LAURIER
 SIF WILFRID LAURIER C.B.

Amount paid 91.20
 v. 20 2014
 ENTERED NOV - 6 2014

BUDGET CODES			IMPORTANT
TRAVEL	\$	91.20	1 - Attach original receipts to this form 2 - The form must be signed by claimant and duty approved 3 - Kilometers are calculated at \$0.45/km for first 5,000 km and \$0.45 for each additional kilometer as of March 1st, 2008
MEALS	\$	-	
OTHER	\$	-	
		XXX	
		XXX	
PIC - TRAVEL	::	-	***Do not write in this area***
PIC - CONFERENCES	::	-	
PIC - LODGING	::	-	
PIC - MEALS	::	-	
PIC - OTHER	::	-	
*ADVANCE		000-1-01503-000	
TOTAL	::	91.20	

*Note: If advance has been received and total is negative, this amount is to be reimbursed to the School Board.