

PROVINCE OF QUEBEC

MINUTES OF THE SPECIAL EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON MARCH 25, 2015

A Special meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, March 25, 2015.

Present Executive Members: Commissioners Jennifer Maccarone, Chair; Guy Gagnon, Emilio Migliozi and Parent Commissioner Angela Martorana; and Stephanie Vucko, Director General.

Also present were: Commissioner Vicky Kaliozakis, René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Jérôme Dionne, Director Material Resources; Parent Commissioner Sergio Di Marco and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Dean Dugas, Vice-Chair; and Paolo Galati.

The Chair called the meeting to order.

TIME: 19:03 hours

1.0 HUMAN RESOURCES:

The Director General thanked everyone for their understanding the need to change the time of this meeting. She went on to advise that this item would not be addressed given that the case has been put on hold due to medical reasons.

In response to several questions, the Director General advised that no information can be divulged on this case unless all parties are present.

2.0 ENGAGEMENT OF CONTRACTOR – RENOVATION OF PHOENIX ARCHIVES:

The Director of Material Resources informed the Executive Committee that the renovations to the archives located in the basement of the Phoenix Alternative School are necessary to ensure that documents are stored in a safe and secure location. The current location required additional shelving as well as protection from the water pipes.

In response to questions, the Director General and the Secretary General noted:

- several school boards use the GRICS “Clef de voûte” software but GRICS has announced that it will be phasing out this program as the new Mozaik platform is implemented;
- some school boards are digital, some have digital and paper and some have microfilm and paper;
- digital storage is being examined but it is a very costly endeavour;
- implementation of a digital storage program would not only require a software program but a separate server to handle the data; and
- renting an outside storage facility or using a service such as Archivex was not considered as it would be an annual recurring expense which would cost the school board more than the renovation to the current archives at Phoenix.

EC-150325-MR-0027

WHEREAS, due to the unavailability of storage space for archived documents at Phoenix Alternative and throughout the Board, a proposal was made to renovate the current storage rooms at Phoenix Alternative in order to accommodate the increased volume of archived documents and to ensure their protection;

WHEREAS invitational tenders for the renovation project for archives at Phoenix Alternative were called and subsequently opened on 2015-03-05;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the renovation project for archives at Phoenix Alternative to **Les Entreprises Fidrat Inc.**, for a total cost of **78 236,00\$**, before taxes, (**89 951,84\$**, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Directors General, be authorized to sign all documentation concerning this project.

Carried unanimously

3.0 CHANGE ORDER – SPECIAL MEASURE RENOVATION PROJECT AT ARUNDEL ES:

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources noted that this change order is made up of unforeseen event and additional requests from the school board all of which are within the project budget.

EC-150325-MR-0028

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0092, awarding the contract for the special measure renovation project at Arundel Elementary School to Groupe Laverdure Construction Inc., for a total cost of 336 000,00\$, before taxes, (386 316,00\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 17 099,74\$, before taxes (19 660,43\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of **17 099,74\$**, before taxes (**19 660,43\$**, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to **353 099,74\$**, before taxes (**405 976,43\$**, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Directors General, be authorized to sign all documentation concerning this project.

Carried unanimously

4.0 QUESTION PERIOD:

There were no questions.

5.0 ADJOURNMENT OF MEETING:

Parent Commissioner Angela Martorana MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:18 hours

NEXT MEETING ⇨ REGULAR ⇨ 2015-04-22

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair