

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON MAY 10, 2017

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, May 10, 2017.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Anne McMullon, Alisa Pehi, and Parent Commissioner Sergio Di Marco.

Also present were: Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Stephanie Krenn, Interim Director of Schools, School Organization & Transportation; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Paul Lamoureux, Director General; Frédéric Greschner, Assistant Director General

The Chair called the meeting to order.

TIME: 18:31 hours

1.0 ACCEPTANCE OF AGENDA:

EC-170510-CA-0046

Commissioner Dean Dugas MOVED THAT the agenda be approved as presented in document #SWLSB-2017/05/10-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

EC-170510-CA-0047

Commissioner Anne McMullon MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on April 26, 2017 having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Jennifer Maccarone, Anne McMullon, Ailsa Pehi
Commissioners ABSTAINING:	Sergio Di Marco

Commissioner Guy Gagnon entered the meeting.

TIME: 18:33 hours

3.0 ASSISTANT DIRECTOR GENERAL'S REPORT:

3.1 Assistant Director General's Report:

The report of the Assistant Director General noted the following:

- Qualification:
 - it is anticipated that the objectives set for 2016-2017 will be exceeded;
 - awaiting renewals for 2017-2018;

- Vocational Training:
 - the following requests will be submitted to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) following the adoption by Council resolution on May 24, 2017 and are supported by ELVEC:
 - a request to renew the Secretarial Studies – Medical (AVS 5727);
 - a request for a provisional authorization in Arboriculture-élagage (DEP 5079) with the support of Commission scolaire de Laval;
 - a request for a provisional authorization for Pose de revêtements de toiture in partnership with the five Laurentides school boards has been made;
- Adult Education:
 - students from Adult Education spoke with at-risk students at Laval Senior Academy about experiences and persevering despite of challenges faced. Thanked the staff of Adult Education for their unwavering support.

4.0 BUSINESS ARISING:

4.1 *Lease of Copiers – End of Lease Terms:*

In response to a question from Commissioner Ailsa Pehi at the last meeting of the Corporate Committee, the Director of Material Resources noted that at this time there is no end of lease term agreement so when the lease expires the machines are returned and new ones leased. The school board could look into buying them at the end of the lease but it means that it is older technology and a new service contract will need to be established. Inquiries are underway and when a response is received he will provide an update.

4.2 *Modifications to Three-Year Plans:*

Franklin Hill Elementary School:

A change is required as the enlargement project has been delayed as some additional funding is pending so the capacity that was projected for the latter part of the 2017-2018 school year is no longer valid so until the project is underway the current capacity has to be maintained.

In response to questions, the Director of Material Resources noted:

- a request has been submitted to the MEES for additional funding for this project as the lowest conformable bidder came in at \$650,000 higher than the project budget. The school board is now awaiting for a letter of authorization for these funds. An update will be provided when the letter is received;
- a request to extend the date to award the tender was also made and authorization received so the tender must be awarded no later than June 16, 2017;
- if the tender is not awarded on or before June 16, 2017, the school board will have to make some adjustments to the tender specifications and call another tender;
- there will only be costs incurred for changes to the civil engineering specifications for the enlargement project;
- when a request is submitted for a new building or an enlargement the school board submits its request based on the number of students to be housed in the building and then the MEES takes that number and uses it in its own formula to determine what budget is required. There is a set amount per square foot when constructing or enlarging a school;

- the professionals do their best to design the project within the budget parameters and sometimes, if the design cannot fit the budget, a budget increase is required;
- there were ten tenders received for this project, all of which were over the project budget;
- the project was to have been completed by January 2018 and now it will be August 2018, unless there are unforeseen delays;

The Vice-Chair left the meeting.

TIME: 18:49 hours

EC-170510-TS-0048

WHEREAS the Council of Commissioners adopted resolution #CC-161214-TS-0028 adopting the three-year plan portion of policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS there has been a delay in the scheduled enlargement project for Franklin Hill Elementary School and the project will now be undertaken during the 2017-2018 school year;

WHEREAS this delay has made it necessary to modify the three-year plan for Franklin Hill Elementary School with respect to the MEES capacity and to modify the information on the use of premises;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the three-year plan for Franklin Hill Elementary School with respect to the school's MEES capacity and the use of premises;

AND THAT policy #2017-CA-02: Deeds of Establishment and Three-Year Plan for Allocation and Destination of Immovables be modified to include these changes.

Carried unanimously

The Vice-Chair returned to the meeting.

TIME: 18:51 hours

CDC Vimont:

The Interim Director of Schools, School Organization & Transportation advised that the three-year plans for CDC Vimont and CDC St-Eustache required modification because the leases for both spaces had been renewed.

The Director of Material Resources noted that the department is still looking into the parking problems for this CDC.

He went on to announce that at the next meeting of Council he will be bringing forward a request for a new CDC at a location to be determined.

EC-170510-TS-0049

WHEREAS the Council of Commissioners adopted resolution #CC-161214-TS-0028 adopting the three-year plan portion of policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS CDC Vimont is located in a leased location where the lease will conclude on June 30, 2017;

WHEREAS a new lease has been negotiated for the said location as of July 1, 2017 making it now necessary to modify the three-year plan for CDC Vimont with respect to the use of premises;

Guy MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the three-year plan for CDC Vimont with respect to the use of premises;

AND THAT policy #2017-CA-02: Deeds of Establishment and Three-Year Plan for Allocation and Destination of Immovables be modified to include this change.

Carried unanimously

CDC St-Eustache:

EC-170510-TS-0050

WHEREAS the Council of Commissioners adopted resolution #CC-161214-TS-0028 adopting the three-year plan portion of policy #2017-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS CDC St-Eustache is located in a leased location where the lease will conclude on June 30, 2017;

WHEREAS a new lease has been negotiated for the said location from July 1, 2017 until December 31, 2017 making it now necessary to modify the three-year plan for CDC St-Eustache with respect to the use of premises;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the three-year plan for CDC St-Eustache with respect to the use of premises;

AND THAT policy #2017-CA-02: Deeds of Establishment and Three-Year Plan for Allocation and Destination of Immovables be modified to include this change.

Carried unanimously

5.0 DECISION ITEMS:

5.1 *Human Resources*

5.1.1 *Abolition of Position - Professional:*

The Director of Human Resources provided an overview of the abolition.

EC-170510-HR-0051

WHEREAS the Professionals local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2017-07-01:

Classification	Place of Work	% of work
Project Development Officer	Laurentian Regional High	50%

Carried unanimously

5.1.2 *Creation of Positions - Professionals:*

The Director of Human Resources advised that these three creations are all special projects that have reached their deadline and the school board wishes to make them permanent.

EC-170510-HR-0052

WHEREAS the Professionals local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board create the following positions, effective on 2017-07-01:

Classification	Place of Work	% of work	Comment
Counselor in Academic Training	CDC-Vimont	100	Extension of Special Project
Project Development Officer	Directorate General	100	Qualification – Extension of Special Project
Guidance Counselor	Complementary Services	30	Extension of Special Project

Carried unanimously

5.2 *Material Resources*

5.2.1 *Change Orders – Hillcrest Academy Roof & Paving:*

The Director of Material Resources advised that this is the last change order for this project and that it covers the installation of snow guards on the roof, to level the sub-structure under the roof to ensure that it is flat and a credit for lifeline anchors that were not used.

EC-170510-HR-0053

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-160928-MR-0006, awarding the contract for the gymnasium roof replacement at Hillcrest Academy to Les Couvertures Saint-Léonard Inc., for a total cost of 139 100,00\$ before taxes, (159 930,23\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues related to the addition of a roof ice/snow guard, the levelling of the roof surface, as well as additional waterproofing and a credit, amounting to 7 126,83\$, before taxes (8 194,07\$, taxes included);

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 7 126,83\$, before taxes (8 194,07\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 146 226,83\$, before taxes (168 124,30\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

5.3 *School Organization & Transportation*

5.3.1 *Reimbursement of STL Bus Passes 2017-2018:*

The Chair advised that this resolution is for budget planning purposes.

In response to a question from Parent Commissioner Sergio Di Marco, the Chair indicated that the school start and end times are to be discussed at a later date.

EC-170510-TS-0054

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #EC-150422-TS-0036, establishing that the reimbursement to parents of Laval high school students who have a bus pass with the Société de transport de Laval (STL), and resolution #EC-160629-TS-0064, maintaining the reimbursement for the STL bus passes at 60% for the 2016-2017 school year;

WHEREAS, the Advisory Committee on Transportation and the Corporate Committee recommended that the school board review the reimbursement percentage currently attributed to transportation, evaluate future options for bus passes with the Société de transport de Laval (STL) and adopt the reimbursement percentage for bus pass on an annual basis with the appropriate documents to support the decision;

WHEREAS the school board's current practices with regards to transportation fees and procedures for high school students in Laval have been reviewed by the Advisory Committee on Transportation and the Corporate Committee;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Advisory Committee on Transportation and the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve that the current reimbursement to parents for Laval high school students who have a bus pass with the Société de transport de Laval (STL) be increased to 70% for the 2017-2018 school year.

Carried unanimously

6.0 INFORMATION ITEMS

6.1 *Parent Commissioners Report:*

The report will be present at council on May 24, 2017.

7.0 VARIA:

In response to a question from the Chair, the Director of Material Resources that at this time there is no flooding in the area of St-Jude Elementary School as it is on the other side of the railway tracks and the rail bed acts as a barrier.

In response to information provided by Commissioner Guy Gagnon, the Director of Material Resources indicated that with the news that there is now water rising on St-Jude street he would send someone out to make sure that the school is secure.

In response to questions concerning the flooding in the Deux-Montagnes region, the Interim Director of Schools, School Organization & Transportation noted:

- there are approximately 200 students in that area that are affected by the flooding, some have been able to remain at home while others have been evacuated ;
- arrangements have been made for the displaced students to have alternate transportation during this crisis;
- in Laval West there are approximately 35 students who needed assistance and this has been provided
- to date there has been no indication that absenteeism has increased in the Deux-Montagnes and Laval West areas but follow-up will be done.

8.0 ADJOURNMENT OF MEETING:

Commissioner Dean Dugas MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:04 hours

NEXT MEETING ⇔ REGULAR ⇔ June 28, 2017

Richard Greschner, Acting Director General

Jennifer Maccarone, Chair