

**PROVINCE OF QUÉBEC**  
**Ville de Rosemère**

**A Regular meeting** of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, January 24, 2018 at 18:30 hours, at which were:

**Present:** Jennifer Maccarone, Chairperson; Dean Dugas, Vice-Chairperson; Commissioners Guy Gagnon, Vicky Kaliozakis, Anne McMullon and Parent Commissioner Sergio Di Marco.

**Absent:** Paul Lamoureux, Director General.

**Also present were:** Commissioner Melissa Wall; Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs & Secretary General; Jérôme Dionne, Director of Material Resources and Transportation; and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

**TIME: 18:31 hours**

**1.0 Acceptance of Agenda:**

Acceptance – Agenda  
**EC-180124-CA-0035**

Commissioner Anne McMullon MOVED THAT the agenda be approved as presented in document #SWLSB-2018/01/24-CA-001.

**Carried unanimously**

**2.0 Approval of Minutes**

Approval – Minutes  
**EC-180124-CA-0036**

Parent Commissioner Sergio Di Marco MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on December 13, 2017, having been received by all members prior to this meeting, be approved as presented.

**Carried unanimously**

**3.0 Assistant Director General's Report**

The Assistant Director General presented his monthly report noting the following:

- Qualification :
  - Six additional francization groups have been opened as Service-Québec increased the grant. The grant provided an additional \$60,000;
  - Will offer four public workshops this winter for local businesses. These are non-targeted workshops that will help promote the service offerings;
- Vocational Training:
  - The Auto Mechanics program will begin on January 29 with seven registrations, two of which are international students;
  - It is not a full cohort the school board will take advantage of this opportunity to develop its expertise;
  - A recent success for Vocational Training is that, in partnership with Joliette High School (JHS), a pilot hybrid program in Computing Support was designed for a student with special needs who was a potential dropout. The student will continue to attend JHS in various youth sector programs and when not attending these classes he will use the Community Learning Centre (CLC) at the school to use a Moodle platform for the Computing Support program with the support of a teacher at CDC Pont-Viau. This is an innovative way of doing things so that the student rethinks leaving school, as he now has the tools to move on to a career;

- Adult Education:
  - The service submitted two projects for literacy and one for a healthy mind-healthy bodies in partnership with the literacy councils of the Laurentians and Lanaudière and all three were accepted, with funding of \$70,000.

In response to questions from the Executive Committee, the Assistant Director General noted:

- There are challenges concerning language of instruction for the international students in the Auto Mechanics program given that they do not speak English or French;
- All efforts are being made to ensure that these international students in the program are supported with a goal of success;
- The agents for the international students were told that language was a big concern for the school board but the agents wished to move forward with registrations;
- There will be an evaluation of this situation.

The Chairperson expressed concern over international students registering for programs where they do not know how to speak or write in the language of instruction. The school board needs to protect its reputation with this group.

#### 4.0 Business Arising

There was no business arising.

#### 5.0 Decision Items

##### 5.1 Material Resources and Transportation

##### 5.1.1 *Change Orders – Renovation Project – Souvenir ES:*

The Director of Material Resources and Transportation advised that the change order concerns the elevator key switches. This project is currently under budget.

Change Orders –  
Renovation Project –  
Souvenir ES

**EC-180124-MR-0037**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0077, awarding the contract for the elevator, washroom accessibility and classroom renovations project at Souvenir Elementary School to Sélection 2000 Entrepreneur général (9127-6873 Québec Inc.), for a total cost of 904 412,70\$, before taxes, (1 039 848,51\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-171122-MR-0023, approving change orders related to jobsite conditions pertaining to many building systems, amounting to - 31 606,58\$, before taxes (- 36 339,67\$, taxes included), decreasing the total cost of the project to 872 806,12\$, before taxes (1 003 508,84\$, taxes included);

WHEREAS during the renovation project an additional change order occurred relating to the work involved for installing key switches on all the elevators as opposed to push buttons in the amount of 1 815,00\$, before taxes (2 086,80\$, taxes included);

Commissioner Vicky Kalitziakis MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change order in the amount of 1 815,00\$, before taxes (2 086,80\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 874 621,12\$, before taxes (1 005 595,63\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

**6.0 Information Items**

There were no information items.

**7.0 Varia**

There was no varia.

**8.0 Adjournment:**

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 18:42 hours**

**NEXT MEETING ⇒ REGULAR ⇒ February 28, 2018**

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Stephanie Krenn, Secretary General

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Jennifer Maccarone, Chairperson