

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, February 28, 2018 at 18:30 hours, at which were:

Present: Jennifer Maccarone, Chairperson; Dean Dugas, Vice-Chairperson; Commissioners Guy Gagnon, Vicky Kaliozakis, Anne McMullon and Parent Commissioner Sergio Di Marco.

Absent: Paul Lamoureux, Director General.

Also present were: Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs & Secretary General; Jérôme Dionne, Director of Material Resources and Transportation; Geoffrey Hipps, Director of Pedagogical Services; Roma Medwid, Consultant; and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

TIME: 18:32 hours

1.0 Acceptance of Agenda:

Acceptance – Agenda

Commissioner Dean Dugas MOVED THAT the agenda be approved as presented in document #SWLSB-2018/02/28-CA-001.

EC-180228-CA-0038

Carried unanimously

2.0 Approval of Minutes

Approval – Minutes
January 24, 2018

Commissioner Vicky Kaliozakis MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on January 24, 2018, having been received by all members prior to this meeting, be approved as presented.

EC-180228-CA-0039

Carried unanimously

3.0 Assistant Director General's Report

The Assistant Director General commented on his monthly report noting:

- Qualification – the service will be conducting a pilot project with a workshop on Sexual Harassment in the Workplace in April. It was felt that this would be a good workshop to offer as it is in line with the current realities being faced by many businesses. An outside person will be brought in to present this workshop;
- PROCEDE – periodic networking sessions at the management level to exchange best practices in Adult Education and Vocational Training;
- Vocational Training – The Auto Mechanics program has five students registered so it has moved forward. A meeting was held earlier this week with Commission scolaire de Laval (CSDL) to discuss a partnership similar to the one this school board has with Commission scolaire des Affluents and Commission scolaire des Samares. Nothing like this exists in Laval and it would allow programs to be offered that would highlight each school board in programs such as Tourism. The financial implications of this partnership would be minimal as the CSDL has space available in one of its centres. Both school boards have programs that could be offered in a bilingual environment. The school boards could work with Services Québec to present a proposal to the Ministère de l'Éducation et de l'Enseignement supérieur. The next meeting with CSDL is April 5, 2018 and an update will be provided.

In response to questions from the Executive Committee, the Assistant Director General noted:

- As the partnership moves forward with CSDL, a request for funding through the Québec-Canada Entente will be requested;
- The revenues received from the International Student Program can be a standing item on the Executive Committee agenda;
- A photography course is offered through Adult Education and Vocational Training but it only operates if there are enough registrations. The photography program for the SIS (Social Integration Services) is a special program specifically designed for these students;
- The five students in the Auto Mechanics Program are integrated with the French cohort at Compétences 2000 in Laval. The students are working in a bilingual environment whereby the program is conducted in French and textbooks and exams are available in English;
- There is a Centre for Excellence at the English Montreal School Board (EMSB) that develops materials in English for various programs and shares them with the other English school boards. There are some materials that are not translated;
- A financial report on Adult Education and Vocational Training will be provided;
- There are many businesses now that do not send their employees outside for training as they prefer to have someone come into the business and present the course on site;
- During the recent *Journées de réflexion sur la formation professionnelle* it was noted that the programs currently being offered are not always in line with the reality of what is being sought. Programs should be revised by the school boards to ensure that the needs of the market are being answered;
- The presence of Adult Education and Vocational Training at the open houses at the schools is a very good idea as it would give the service more exposure;

4.0 Business Arising

There was no business arising.

5.0 Decision Items

5.1 Material Resources and Transportation

5.1.1 Change Orders – Renovation Project – Souvenir ES:

The Director of Material Resources and Transportation noted that this change order is for the excavation required to move the landing area and cage of the elevator.

Change Orders –
Renovation Project –
Souvenir ES

EC-180228-MR-0040

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0077, awarding the contract for the elevator, washroom accessibility and classroom renovations project at Souvenir Elementary School to Sélection 2000 Entrepreneur général (9127-6873 Québec Inc.), for a total cost of 904 412,70\$, before taxes, (1 039 848,51\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board has adopted the following change orders:

Resolution #	Purpose of Change Orders	Change Orders Cost (tax included)	New Budget (tax included)
EC-171122-MR-0023	Jobsite conditions pertaining to many building systems	- 36 339,67\$	1 003 508,84\$
EC-180124-MR-0037	Installation of key switches on all the elevators as opposed to push buttons	1 815, 00\$	1 005 595,63\$

WHEREAS, during the renovation project, an additional change order occurred relating to the work of excavating and moving the landing and cage for the elevator in the amount of 990,00\$, before taxes (1 138,25\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change order in the amount of 990, 00\$, before taxes (1 138, 25\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 875 611,12\$, before taxes (1 006 733, 89\$, taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

In response to questions from Commissioner Guy Gagnon, the Director of Material Resources and Transportation noted the following:

- These change orders were not planned;
- The majority of the changes are due to the fact that the school board did not provide enough information or the engineer did not have enough time to dig deeper to ensure that the structure was constructed as per the plans;
- The entire project will be reviewed upon its completion.

5.1.2 Change Orders – Renovation Project – Our Lady of Peace ES – Change Order #7:

The Director of Material Resources and Transportation noted that this change order is for various mechanical, electrical and plumbing modifications, as certified by the professionals.

Change Orders –
Renovation Project – Our
Lady of Peace ES

EC-180228-MR-0041

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0078, awarding the contract for the complete interior renovation project at Our Lady of Peace Elementary School to Corporation de construction Germano, for a total cost of 1 668 099,00\$, before taxes, (1 917 896,83\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board has adopted the following change orders:

Resolution #	Purpose of Change Orders	Change orders Cost (tax included)	New Budget (tax included)
EC-170927-MR-0004	Asbestos removal from the mechanical room ceiling as well as modifications (door hardware and furniture) and addition of two lockers	18 725,04\$	1 936 621,87\$
EC-171025-MR-0011	Various modifications in the mechanical and electrical systems, as well as modifications to the roof parapets and various architectural changes inside the building	35 522,18\$	1 972 144,04\$
EC-171122-MR-0024	Replacement of ceiling tiles and various modifications to the washrooms as well as the replacement of underground sewer pipe and various architectural modifications	89 698, 63\$	2 061 842, 68\$

WHEREAS, during the renovation project, more change orders occurred to address various mechanical, electrical and plumbing issues, amounting to 21 419, 70\$, before taxes (24 627, 30\$, taxes included);

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 21 419, 70\$, before taxes (24 627, 30\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 1 814 716,22\$, before taxes (2 086 469, 97\$ taxes included);

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

5.2.2 **Research Projects:**

5.2.1.1 *School Administrators' Role in Response to NSSI in Schools:*

The Director of Pedagogical Services provided background information on the research project.

Research Project – School Administrators' Role in Response to NSSI in Schools

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

EC-180228-ED-0042

Title of Research Project	Researcher (s)	Affiliation (University & Department)
School Administrators' Role in Response to NSSI in Schools	Dr. Nancy Heath Melissa De Riggi	McGill University Department of Educational and Counselling Psychology

Carried unanimously

5.2.1.2 *Picture delightful calculations: How shape grammars affect spatial reasoning and visual perception in young learners*

The Director of Pedagogical Services noted that this research project would require access to classrooms.

Research Project – Picture delightful calculations: How shape grammars affect spatial reasoning and visual perception in young learners

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

EC-180228-ED-0043

Title of Research Project	Researcher (s)	Affiliation (University & Department)
Picture delightful calculations: How shape grammars affect spatial reasoning and visual perception in young learners	Loretta Walz	Queen's University Faculty of Education

Carried unanimously

6.0 Information Items

There were no information items.

7.0 Varia

In response to a question from Commissioner Guy Gagnon, the Director of Pedagogical Services noted that those conducting research projects in the school board are requested to provide the research results but that it can take several years after the conclusion of the research for the results to be published. A list of the current research projects within the school board can be provided.

8.0 Adjournment:

Commissioner Dean Dugas MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:59 hours

NEXT MEETING ⇒ REGULAR ⇒ April 25, 2018

Stephanie Krenn, Secretary General

Jennifer Maccarone, Chairperson