

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, April 25, 2018 at 18:30 hours, at which were:

Present: Jennifer Maccarone, Chairperson; Dean Dugas, Vice-Chairperson; Commissioners Guy Gagnon, Anne McMullon and Parent Commissioner Sergio Di Marco.

Absent: Commissioner Vicky Kaliozakis.

Also present were: Commissioners Peter MacLaurin and Melissa Wall; Parent Commissioners Stéphane Henley and Bob Pellerin; Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs and Secretary General; Jérôme Dionne, Director of Material Resources and Transportation; and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

TIME: 18:33 hours

1.0 Acceptance of Agenda:

Acceptance – Agenda

Commissioner Anne McMullon MOVED THAT the agenda be approved as presented in document #SWLSB-2018/04/25-CA-001.

EC-180425-CA-0044

Carried unanimously

2.0 Approval of Minutes

Approval – Minutes
February 28, 2018

Parent Commissioner Sergio Di Marco MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on February 28, 2018, having been received by all members prior to this meeting, be approved as presented.

EC-180425-CA-0045

Carried unanimously

3.0 Assistant Director General's Report

The Assistant Director General presented his monthly report noting the following:

- Vocational Training Programs:
 - Machining Technics – A request is being made to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) to extend the provisional authorization. The school board is looking for a partnership for facilities for this program. Commission scolaire des Affluents is interested in collaborating but a bilingual teacher is required. Commission scolaire de la Seigneurie-des-Mille-Îles also offers this program so they could also be approached to partner;
 - Automobile Mechanics – There are currently four students registered in the program and in order to continue offering this program a renewal is required. The school board can offer this program through a partnership with Commission scolaire de Laval for the use of its facilities;
 - Installation et entretien de systèmes de sécurité – This will be a second request for this program as it was refused the first time;
 - High-Pressure Welding – The first time this program was requested it was also refused but as this program would provide an extra competency option to students in the Welding and Fitting program, the school board will be reapplying for provisional authorization;
 - Provisional authorizations are difficult to secure for some programs because the CCQ is advising the government that these employment areas are saturated and that training is not required for these sectors.

In response to questions, the Assistant Director General noted the following:

- Provisional authorization for the Automobile Mechanics program should be renewed without issue so it can be offered to international students;
- Emploi-Québec is providing the school board with its support on various programs which is looked upon favorably at the level of the MEES;
- It is anticipated that the request to renew the provisional authorization for the Machining Technics program will be looked upon favorably;
- Provisional authorization for Installation et entretien de systèmes de sécurité and High-Pressure Welding is not guaranteed given that the request was previously refused;
- The partnership with Commission scolaire des Affluents and Commission scolaire des Samares for a new Vocational Training Centre in the Lanaudière region is still viable and currently awaiting approval of the location. Bundling of programs, Automobile Mechanics and Stationary Engine Mechanics, for this new centre are being discussed.

4.0 Business Arising

There was no business arising.

5.0 Decision Items

5.1 Material Resources and Transportation

5.1.1 Change Orders – Enlargement Project – Franklin Hill ES:

The Director of Material Resources and Transportation advised that the most significant items in this change order are:

- The modifications to the new fire alarm panel, as all of the warning bells in the school had to be replaced in order for the system to be conformable;
- The air conditioning equipment in the telecom room. The telecom room was enlarged making it necessary to have a larger air conditioning system. This room is also the hub for the school board's fibre optic network in that region;
- The project has so far used 4.15 percent of its contingency budget.

In response to questions, the Director of Material Resources and Transportation noted:

- Various issues resulted in the school board taking the decision to keep the project on track by negotiating a lump sum payment with the contractor. This step prevented each item being subject to debate which could have resulted in having to pay out more than the lump sum;
- The professional should have seen some of the problems, e.g. the need to change all of the bells of the alarm system, in the planning stages of this project;
- The contractor will be invited to negotiate on the change order concerning the alarm system;
- The school board will be advising the professionals that there were areas of the project where significant items were missed;
- A plan has been put in place by the school board to prevent change orders;
- The services of professionals used by the school board are being evaluated.

Change Orders –
Enlargement Project –
Franklin Hill ES

EC-180425-MR-0046

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-MR-0124, awarding the contract for the enlargement project at Franklin Hill Elementary School to KF Construction Inc. for a total cost of 5 842 815,39\$, before taxes, (6 717 776,99\$, all taxes included);

WHEREAS, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170901-MR-0003, approving change orders related to addressing specific issues related to the extension of the construction schedule, winter weather jobsite conditions, rising prices of materials and withdrawal of a subcontractor (plumber) from the contract in the amount of 187 841,00\$, before taxes (215 970,18\$, all taxes included), increasing the total cost of the project to 6 030 656,39\$, before taxes (6 933 747,18\$, all taxes included);

WHEREAS, during the enlargement project, more change orders occurred regarding several building systems such as structural steel, siding, windows and plumbing, amounting to 54 591,70\$, before taxes (62 766,81\$, all taxes included);

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Council of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 54 591,70\$, before taxes (62 766,81\$, all taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 6 085 248,09\$, before taxes (6 996 513,99\$, all taxes included);

FURTHER THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

6.0 Information Items

There were no information items.

7.0 Varia

There was no varia.

8.0 Adjournment:

Commissioner Anne McMullon MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:54 hours

NEXT MEETING ⇒ REGULAR ⇒ May 9, 2018