

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, September 26, 2018 at 18:30 hours, at which were:

Present: Dean Dugas, Acting Chairperson; Commissioners Guy Gagnon, Vicky Kaliotzakis, Anne McMullon, and Parent Commissioner Sergio Di Marco; and Gaelle Absolonne, Director General

Also present were: Commissioners Peter Mac Laurin, Ailsa Pehi, Melissa Wall and Parent Commissioner Bob Pellerin; Frédéric Greschner, Assistant Director General; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; Jérôme Dionne, Director of Material Resources and Transportation; Geoffrey Hips, Director of Pedagogical Services; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Jennifer Maccarone, Chairperson

The Acting Chairperson called the meeting to order.

TIME: 18:30 hours

1.0 Acceptance of Agenda:

Acceptance – Agenda

Parent Commissioner Sergio Di Marco MOVED THAT the agenda be approved as presented in document #SWLSB-2018/09/26-CA-001.

EC-180926-CA-0001

Carried unanimously

Commissioner Melissa Wall entered the meeting at 18:32 hours

2.0 Approval of Minutes

Approval – Minutes
June 27, 2018

Commissioner Vicky Kaliotzakis MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on June 27, 2018, having been received by all members prior to this meeting, be approved as presented.

EC-180926-CA-0002

Carried unanimously

3.0 Assistant Director General's Report

The Assistant Director General advised that he would be presenting his monthly report at the October 3, 2018 meeting of the Pedagogical Committee.

The Acting Chairperson noted that there is going to be a change in process with the Director General reporting to the Corporate Committee and the Assistant Director General reporting to the Pedagogical Committee as this will allow for a more in-depth conversation on points in the reports. This was also agreed to by the Chairpersons of both committees.

4.0 Business Arising

There was no business arising.

5.0 Decision Items

5.1 Material Resources and Transportation

5.1.1 Engagement of Contractors:

5.1.1.1 Cleaning of Ventilation Systems – Lot 1:

In response to a request from Commissioner Vicky Kalitzi, the Director of Material Resources and Transportation noted that a list indicating which schools will have their ventilation systems cleaned will be provided. Cleaning is being carried out due to air quality complaints.

Engagement of
Contractor

WHEREAS the cleaning and sanitation of the ventilation system is required at Pinewood Campus A and CDC Pont-Viau (lot 1);

Cleaning of Ventilation
Systems – Lot 1

WHEREAS the financing for this project will come from the RTB-MAO 2018-2019 budget;

EC-180926-MR-0003

WHEREAS public tenders for the aforementioned project were called and subsequently opened on August 21, 2018;

WHEREAS the conformability of the lowest bidder has been verified;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the aforementioned project to **Derko Limitée**, for a total cost of 83 700,00\$, before taxes, (96 234,08\$, all taxes included);

AND THAT the Acting Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law # BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.1.2 Cleaning of Ventilation Systems – Lot 2:

In response to a question from Commissioner Vicky Kalitzi, the Director of Material Resources and Transportation noted that the lowest conformable bidder has been contacted about the low bid and that they are confident with their price.

Engagement of
Contractor

WHEREAS the cleaning and sanitation of the ventilation system is required at Pierre Elliot Trudeau elementary school and Rosemere High School (lot 2);

Cleaning of Ventilation
Systems – Lot 2

WHEREAS the financing for this project will come from the RTB-MAO 2018-2019;

EC-180926-MR-0004

WHEREAS public tenders for the aforementioned project were called and subsequently opened on August 21, 2018;

WHEREAS the conformability of the lowest bidder has been verified;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the aforementioned project to **Derko Limitée**, for a total cost of 103 556,00\$, before taxes, (119 063,51\$, all taxes included);

AND THAT the Acting Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law # BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.2 Engagement of Supplier – Renewal Option – Copiers and Copy Commitment:

Engagement of Supplier WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-MR-0144, approving the lease of two copiers located in the Printing Centre at Rosemere High School from Ricoh Canada Inc., for the school years 2014-2015, 2015-2016 and 2016- 2017, for an amount of 38 660.37\$, before taxes (44 449.77\$, all taxes included);

Renewal Option – Copiers and Copy Commitment

EC-180926-MR-0005

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0098, approving the lease of three copiers, instead of two copiers, from Ricoh Canada Inc., beginning 2015-01-01 and ending 2017-06-30, for an amount of 54 103,85\$ before taxes (62 205,89\$, all taxes included);

WHEREAS the initial contract included a renewal option for two years, one year at a time;

WHEREAS the cost of the copy commitment for the three copiers for the 2018-2019 school year remains the same and is for an amount of 52 000,00\$, before taxes (59 787,00\$, all taxes included);

WHEREAS the cost of the lease for the three copiers for the 2018-2019 school year remains the same and is for an amount of 19 064,18\$, before taxes (21 919,04\$, all taxes included);

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the lease of three copiers and copy commitment, from **Ricoh Canada Inc.**, for the second and last year of renewal for an amount of 67 975,49\$, before taxes (78 154,83\$, all taxes included);

AND THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.3.1 Franklin Hill ES – AEPFH – Enlargement Project:

In response to questions from the Executive Committee the Director of Material Resources and Transportation advised that the project is complete and the enlargement is being used.

Commissioner Peter MacLaurin entered the meeting.

TIME: 18:45 hours

Change Order
Franklin Hill ES – AEPFH
– Enlargement Project

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-MR-0124, awarding the contract for the enlargement project at Franklin Hill Elementary School to KF Construction Inc. for a total cost of 5 842 815,39\$, before taxes, (6 717 776,99\$, all taxes included);

EC-180926-MR-0006

WHEREAS, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170901-MR-0003, approving change orders related to addressing specific issues regarding the extension of the construction schedule, winter weather jobsite conditions, rising prices of materials and withdrawal of a subcontractor (plumber) from the contract in the amount of 187 841,00\$, before taxes (215 970,18\$, taxes included), increasing the total cost of the project to 6 030 656,39\$, before taxes (6 933 747,18\$, taxes included);

WHEREAS, the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-180425-MR-0046, approving the change orders related to the modification of several building systems such as structural steel, siding, windows and plumbing, amounting to 54 591,70\$, before taxes (62 766,81\$, taxes included) increasing the total cost of the project to 6 085 248,09\$, before taxes (6 996 513,99\$, taxes included);

WHEREAS, the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-180627-MR-0064, approving the change orders related to ventilation systems, drainage systems and various structural modifications in the amount of 41 657,40\$, before taxes (47 895,60\$, taxes included) increasing the total cost of the project to 6 126 905,49\$, before taxes (7 044 409,59\$, taxes included);

WHEREAS, during the enlargement project additional change orders occurred relating to ventilation systems, drainage systems, electrical systems and various structural modifications in the amount of 105 392,18\$, before taxes (121 174,66\$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 105 392,18\$, before taxes (121 174,66\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 6 232 297,67\$, before taxes (7 165 584,25\$, taxes included);

AND THAT, the Acting Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.2.2 Genesis ES – Bathroom and Masonry Project:

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources and Transportation noted that he is unsure if this will be the final change order as there are still some ongoing negotiations with the professionals concerning costs.

Change Order

Genesis ES – Bathroom
and Masonry Project

EC-180926-MR-0007

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0108, awarding the contract for the bathroom and masonry renovation project at Genesis Elementary School to Les Expertises Argento Inc. for a total cost of 723 512,00\$, before taxes, (831 857,92\$, all taxes included);

WHEREAS, during the renovation project change orders occurred relating to ventilation systems, drainage systems and various structural modifications in the amount of 6 748,77\$, before taxes (7 759,40\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 6 748,77\$, before taxes (7 759,40\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 730 260,77\$, before taxes (839 617,32\$, taxes included);

AND THAT, the Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.2.3 Grenville ES – Renovation, Heating Conversion and Generator Installation.:

Change Order
Grenville ES –
Renovation, Heating
Conversion and
Generator Installation

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0105, awarding the contract for the interior renovation, conversion of the heating system and installation of a generator at Grenville Elementary School project to Laser Construction (division de Maçonnerie A.S.P. (2006) inc.) for a total cost of 655 990,00\$, before taxes, (754 224,50\$, all taxes included);

EC-180926-MR-0008

WHEREAS, during the project a change order occurred relating to modifications required to the mezzanine installation and asbestos removal in that area in the amount of 46 442,54\$, before taxes (53 397,31\$, taxes included);

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 46 442,54\$, before taxes (53 397,31\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 702 432,54\$, before taxes (807 621,81\$, taxes included);

AND THAT, the Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.2.4 Rawdon ES – Heating Conversion and Generator Installation.:

Change Order
Rawdon ES – Heating
Conversion and
Generator Installation

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180523-MR-0132, awarding the contract for the conversion of the heating system and installation of a new generator at Rawdon Elementary School to Bernard Malo inc., for a total cost of 636 887,00\$, before taxes, (732 260,83\$, all taxes included);

EC-180926-MR-0009

WHEREAS, the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-180627-MR-0063, approving the change orders related to the installation of a propane tank in the amount of 7 370,00\$, before taxes (8 473,66\$, taxes included) increasing the total cost of the project to 644 257,00\$, before taxes (740 734,49\$, taxes included);

WHEREAS, during the project additional change orders occurred relating to modifications to the control systems, interior renovations and plumbing in the amount of 15 782,25\$, before taxes (18 145,64\$, taxes included);

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 15 782,25\$, before taxes (18 145,64\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 660 039,25\$, before taxes (758 880,13\$, taxes included);

AND THAT, the Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.1.2.5 St-Paul ES – Foundation, Roof, Ventilation and Bathroom Project:

In response to a question from Commissioner Anne McMullon, the Director of Material Resources and Transportation noted that this change order is just for the removal of the unregistered underground tank and that there will be an additional change order for the decontamination that was necessary. A price for be decontamination is currently being negotiated.

Change Order

St-Paul ES – Foundation,
Roof, Ventilation and
Bathroom Project

EC-180926-MR-0010

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0107, awarding the contract for the bathroom, foundation, roof and CVC system renovation project at Saint-Paul Elementary School to the Corporation de construction Germano for a total cost of 1 522 460,00 \$, before taxes, (1 750 448.39 \$, all taxes included);

WHEREAS, during the enlargement project change orders occurred relating various structural and plumbing modifications in the amount of 60 544,88\$, before taxes (69 611,48 \$, taxes included);

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Council of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 60 544,88\$, before taxes (69 611,48 \$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 1 583 004,88\$, before taxes (1 820 059,86\$, taxes included);

AND THAT, the Chairperson, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.2 Pedagogical Services

5.2.1 Research Projects:

The Acting Chairperson noted that these research projects had been previously discussed at a Council caucus meeting.

5.2.1.1 Role and Responsibilities of Resource Teacher at Secondary Level in Québec:

The Director of Pedagogical Services noted that this project is a two-part survey for teachers who are released from regular teaching to help students who are struggling.

Research Project
Role and Responsibilities
of Resource Teacher at
Secondary Level in
Québec

EC-180926-ED-0011

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research	Researcher (s)	Affiliation (University & Department)
Role and Responsibilities of Resource Teacher at Secondary Level in Québec	Nancy Granger Philippe Tremblay	Université de Sherbrooke / Université Laval

Carried unanimously

5.2.1.2 Supporting Mental Health in Our Schools: Building Resiliency with DBT:

The Director of Pedagogical Services noted that this research project is concerning Wellness instruction for the improvement of mental health and that there will be a treatment and a control group. The results will be shared at the end of the project.

In response to a question from the Acting Chair, the Director of Pedagogical Services noted that researchers are encouraged to conduct research in the Laurentians and Lanaudière schools but the school board cannot force them to use these schools.

Research Project
Supporting Mental Health
in Our Schools: Building
Resiliency with DBT

EC-180926-ED-0012

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research	Researcher (s)	Affiliation (University & Department)
Supporting Mental Health in Our Schools: Building Resiliency with DBT	Dr. Jennifer Katz	Educational and Consulting Psychology and Special Education – University of British Columbia

Carried unanimously

5.2.1.3 Learning to Navigate Professional Learning Communities:

The Director of Pedagogical Services advised the Executive Committee that this research project is being conducted by a school board Vice-Principal working on his PhD and will only involve teachers and consultants.

In response to a question from Parent Commissioner Sergio Di Marco, the Director of Pedagogical Services noted that this does not appear to be a conflict of interest as the research is specifically about how teachers feel about participating in Professional Learning Communities (PLCs).

Research Project
Learning to Navigate
Professional Learning
Communities

EC-180926-ED-0013

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research	Researcher (s)	Affiliation (University & Department)
Learning to Navigate Professional Learning Communities	Peter Papadeas	Integrated Studies, Faculty of Education - McGill University

Carried unanimously

6.0 Information Items:

6.1 Parent Commissioners Report:

The first meeting of the Parents Committee will take place on October 4, 2018.

7.0 Varia:

There was no varia.

8.0 Adjournment:

Parent Commissioner Sergio Di Marco MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:02 hours

NEXT MEETING ⇒ REGULAR ⇒ October 24, 2018