

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, June 26, 2019 at 18:30 hours, at which were:

Present: Paolo Galati, Chairman; Vicky Kaliotzakis, Vice-Chairperson; Commissioners James Di Sano, Bob Pellerin and Parent Commissioner Stéphane Henley; and Gaëlle Absolonne, Director General.

Absent: Commissioners Guy Gagnon and Melissa Wall

Also present were: Frédéric Greschner, Assistant Director General; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; Michel Dufour, Director of Material Resources and Transportation; Geoffrey Hipps, Director of Pedagogical Services; Chao Ling Pan, Director of Financial Resources; and Jocelyne Thompson-Ness, Administration Officer.

0.0 Opening of Meeting

The Chairperson called the meeting to order.

TIME: 18:31 hours

0.1 Acknowledgement of the Land:

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

1.0 Approval of the Agenda:

The following addition to the agenda was proposed:

6.0 VARIA:

6.1 Selection CommitteesINFO

Approval of the Agenda
EC-190626-CA-0072

Parent Commissioner Stéphane Henley MOVED THAT the agenda be approved as amended in document #SWLSB-2019/06/26-CA-001.

Carried unanimously

2.0 Approval of Minutes

Approval of Minutes
May 8, 2019

Commissioner James Di Sano MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on May 8, 2019, having been received by all members prior to this meeting, be approved as presented.

EC-190626-CA-0073

Carried unanimously

3.0 Business Arising

There was no business arising.

4.0 Decision Items

4.1 Financial Resources

4.1.1 Banking Services Contract

Banking Services Contract

EC-190626-FR-0074

WHEREAS the banking services offer of the Sir Wilfrid Laurier School Board with the Caisse Desjardins Thérèse-De Blainville expired on October 31, 2018 and was extended until June 30, 2019 by resolution #EC-181128-FR-0028;

WHEREAS several financial institutions have submitted their offers of services for a 48 month period starting July 1st, 2019 to June 30, 2023;

WHEREAS the Directorate of the Sir Wilfrid Laurier School Board has reviewed these offers of services and rendered its recommendation;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Audit Committee, the Executive Committee of the Sir Wilfrid Laurier School Board accept the new banking services offer from the Caisse Desjardins Thérèse-De Blainville for the 48 month period starting July 1st, 2019 to June 30, 2023, plus one optional year ending June 30, 2024;

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, and in their absence or with their knowledge the Director of Financial Resources, are hereby authorized to sign, for and in the name of the Sir Wilfrid Laurier School Board, the fiduciary services offer as well as any certificate, document or writing which may be deemed necessary, useful or appropriate for the purposes of these presents, to furnish any information necessary and to take whatever steps that they may deem necessary, useful or appropriate to give full force and effect to the present resolution including, without limiting the generality of the foregoing, to communicate to the Caisse, for and in the name of the Sir Wilfrid Laurier School Board, the instructions necessary for the purposes of the issuance of the Desjardins Acceptances.

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|--|---|
| THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION: | |
| Commissioners & Parent Commissioners voting YEA: | Paolo Galati, Stéphane Henley, Vicky Kaliozakis, Bob Pellerin |
| Commissioners & Parent Commissioners ABSTAINING: | James Di Sano |

4.2 Material Resources and Transportation

4.2.1 Interboard Transportation Agreements

4.2.1.1 CS des Laurentides

Interboard Transportation Agreement

CS des Laurentides

EC-190626-TS-0075

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission Scolaire des Laurentides transports students to Ste-Agathe Academy and Arundel Elementary School;

WHEREAS Commission Scolaire des Laurentides receives the cost to transport these students in a grant from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS the cost of the net taxes are not included in this grant;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Laurentides to transport students attending Ste-Agathe Academy and Arundel Elementary School at a cost of \$22,052.00 for the 2019-2020 school year to cover the cost of net taxes.

Carried unanimously

4.2.1.2 CS des Samares

Interboard Transportation Agreement WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

CS des Samares WHEREAS Commission Scolaire des Samares transports students to Joliette Elementary School and Joliette High School;

EC-190626-TS-0076

WHEREAS Commission Scolaire des Samares receives the cost to transport up to 195 students in a grant received from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS any additional students are charged at the average cost per student that is identified by the MEES;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Samares to transport students to Joliette Elementary and Joliette High School for the 2019-2020 school year at no additional cost for the first 195 students. Additional students will be charged at the average cost per student as recognized by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES).

Carried unanimously

4.2.2 Transfer of Transportation Contract

In response to questions from the Executive Committee, the Director of Material Resources and Transportation noted that in order for the sale to proceed a resolution from this school board is required. If the school board would not support the sale, it would have to have a valid reason as to why it should not proceed.

Transfer of Transportation Contract WHEREAS resolution #CC-170628-TS-0129 approved the renewal of berline contracts with three (3) transportation companies, including Autobus Campeau Inc.; (Groupe Renaud) 6240143 Canada Inc. and Transport Shiro Inc.;

EC-190626-TS-0077

WHEREAS Transport Shiro Inc. provides transportation for the Sir Wilfrid Laurier School Board;

WHEREAS the Sir Wilfrid Laurier School Board has been advised that Transport Shiro Inc. will be sold to Autobus Georges D. Paquette Limitée, currently a transportation provider as per resolution #CC-170628-TS-0128;

WHEREAS clause 8 of the contract between the Sir Wilfrid Laurier School Board and Transport Shiro Inc. requires that the School Board approve such a transaction;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transfer of the contract, as per clause 8 of the contract between the Sir Wilfrid Laurier School Board and Transport Shiro Inc.;

AND THAT the terms and conditions of the pre-existing contract being ceded continue to be respected.

Carried unanimously

4.2.3 Engagement of Contractor – Task Order Contract - Plumbing

Engagement of Contractor WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

Task Order Contract

Plumbing

EC-190626-MR-0078

WHEREAS public tenders for a plumbing task order contract were called and subsequently opened on June 6, 2019;

WHEREAS the conformability of all bidders has been verified by the Material Resources and Transportation Department;

WHEREAS the contract is for one-year, starting July 1st, 2019 and ending June 30, 2020, with an option to renew for two additional years, one year at a time;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee award the task order contract for plumbing, for the period of July 1, 2019 to June 30, 2022, to **Mécanicaction Inc.** as per the following tender results for lots 1 and 2 and **Ventilabec Inc.** for lot 3:

| Tender 19-209-07 - Task Order Contract - Plumbing | | | | |
|---|---|-------------------------------------|-----------------------------|--|
| Lot | Schools | Rank (from lowest to highest) | Name of Contractor | Total amount for three years (before taxes) |
| 1 | Arundel ES Morin Heights ES Ste-Adèle ES Ste Agathe Academy Arundel Natural Science Center | 1 | Mécanicaction Inc. | 60 956,52\$ |
| | | 2 | Entreprises Larry Chauffage | 70 200,00\$ Non-compliant due to absence of bid guarantee |
| | | 3 | Pompe Francois Néron Inc. | No bid received |
| | | 4 | Protech .ca | No bid received |
| | | 5 | Construction Raytech Inc | No bid received |
| | | 6 | Ventilabec Inc. | No bid received |
| 2 | Grenville ES Laurentian ES Laurentian Regional HS | 1 | Mécanicaction Inc. | 83 967,13\$ |
| | | 2 | Entreprises Larry Chauffage | 94 050,00\$ Non-compliant due to absence of bid guarantee |
| | | 3 | Pompe Francois Néron Inc. | No bid received |
| | | 4 | Protech .ca | No bid received |
| | | 5 | Construction Raytech Inc | No bid received |
| | | 6 | Ventilabec Inc. | No bid received |

| | | | | |
|---|--|---|-----------------------------|---|
| 3 | <u>Elementary Schools</u> Crestview, Franklin Hill, Genesis, Hillcrest Academy, John F. Kennedy, Joliette, Jules Verne, Laurentia, McCaig, Mountainview, Our Lady of Peace, Pierre-Elliott- Trudeau, Pinewood (Annexes A & B), Rawdon, Souvenir, St- Jude, St-Paul and Annex, St- Vincent (Concorde & St- Jacques), Terry Fox, Twin Oaks | 1 | Ventilabec Inc. | 233 367,00\$ |
| | | 2 | Construction Raytech | 236 665,25\$ |
| | | 3 | Pompe Francois Néron | 272 750,00\$ |
| | <u>High Schools</u> Joliette, Lake of Two Mountains, Laval Junior Academy, Laval Senior Academy, Phoenix Alternative, Rosemere | 4 | Protech.ca | No bid received |
| | | 5 | Mécanicaction Inc. | 227 229,18\$ Non-compliant due to incomplete pricing grid |
| | | 6 | Entreprises Larry Chauffage | 253 140,00\$ Non-compliant due to absence of bid guarantee |
| <u>Other Buidlings</u> CDC Pont Viau, Board Office | | | | |

for a total cost of

| Lot | Cost before taxes | Cost all taxes included | Cost net taxes |
|-----|-------------------|-------------------------|----------------|
| 1 | 60 956,52\$ | 70 084,76\$ | 65 154,44\$ |
| 2 | 83 967,13\$ | 96 541,21\$ | 89 749,74\$ |
| 3 | 233 367,00\$ | 268 313,71\$ | 249 438,40\$ |

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, "if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank", the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank, as indicated above;

AND THAT, the Chairperson, as well as the Director General, and in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

4.2.3 QESBA

4.2.3.1 2019-2020 QESBA Membership Fees

2019-2020 QESBA
Membership Fees

WHEREAS the Sir Wilfrid Laurier School Board is a member of the Quebec English School Boards Association;

EC-190626-CA-0079

WHEREAS the Quebec English School Boards Association has issued its membership fee statement for the 2019-2020 school year;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the amount of 111 356,86\$ be paid to the Quebec English School Boards Association.

Carried unanimously

4.4. PEDAGOGICAL SERVICES

4.4.1 Research Projects

4.4.1.1 Vaccination contre les VPH en milieu scolaire: Développer des stratégies efficaces pour augmenter la couverture vaccinale

The Director of Pedagogical Services drew the Executive Committee's attention to the project details in the meeting package.

Research Project

Vaccination contre les
VPH en milieu scolaire:
Développer des
stratégies efficaces
pour augmenter la
couverture vaccinale

EC-190626-ED-0080

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research project related to Educational Services be conducted in its schools and centres:

| Title of Research Project | Researcher (s) | Affiliation (University & Department) |
|---|--|--|
| Vaccination contre les VPH en milieu scolaire: Développer des stratégies efficaces pour augmenter la couverture vaccinale | Institut national de santé publique du Québec (INSPQ) et le ministère de la Santé et des services sociaux du Québec (MSSS) | N/A |

Carried unanimously

4.4.1.2 Professional development and teacher knowledge as it relates to English reading instruction in elementary school

Research Project

Professional development
and teacher knowledge as
it relates to English
reading instruction in
elementary school

EC-190626-ED-0081

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research project related to Complementary Services be conducted in its schools and centres:

| Title of Research Project | Researcher (s) | Affiliation (University & Department) |
|--|--|--|
| Professional development and teacher knowledge as it relates to English reading instruction in elementary school | Sandra Martin-Chang, PhD Stephanie Kozak PhD candidate Kelly Crowdis Graduate Student | Concordia University |

Carried unanimously

5.0 Information Items

There were no information items.

6.0 Varia

6.1 Selection Committees

In response to a question from Commissioner James Di Sano, the Interim Director of Corporate Affairs and Secretary General noted that a legal opinion was not sought concerning selection committees although there was a discussion about using titles when establishing said committees rather than names. The use of titles would provide for more flexibility and the Commissioners and Parent Commissioners could decide amongst themselves as to whom would sit.

7.0 Adjournment:

Commissioner Stéphane Hanley MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:49 hours

NEXT MEETING ⇔ REGULAR ⇔ September 25, 2019